

Minutes of the Adena High School Alumni Association

A regular meeting of the Adena High School Alumni Association was held on 3/8/16 at 5:30 p.m. at the Adena Schools, 3367 County Road 550, Frankfort, OH 45628.

The purpose of the meeting:

- Composing an invitation to the June 4th All Class Reunion
- Planning for the June 4th All Class Reunion

The meeting was called to order by Michelle Bowdle.

Old Business

Frank LeMaster presented information about carts to be rented from Wagner Rental for use during the All Class Reunion. Wagner could provide three carts, including delivery and pick up, for \$320.00.

There was a motion by Brian Beery and seconded by Barb Wade to contract with Wagner for these carts for the June 4th All Class Reunion to be used in the parking lots to transport those attending, needing assistance, or requesting rides to the entrance of the building. The motion passed.

Frank will make the reservation and check as to Wagner's needing a deposit.

Michelle will check with Patti Kruger as to what vendors will be providing food at the All Class Reunion, so we can list on the invitation what foods will be available for purchase.

New Business

Providing Alumni T-shirts at the All Class Reunion for purchase and also to order was discussed. It was decided a few would be provided for sale at the Reunion and orders would be taken, paid in advance, then produced and sent after the Reunion.

It was decided they would be heather grey with navy writing. Brian is to check with the Business Class at Adena to provide three designs, for selection of one design to be used. The design should include "Adena All Class Reunion." Jett's in Greenfield was suggested as a company to produce them.

Michelle and Brian will check to see if one of the clubs at Adena High School will sell/take orders for the T shirts during the All Class Reunion.

There was discussion as what information should be included on the All Class Reunion invitation to be sent/mailed to the 1966-2016 alumni for which we have addresses/emails.

Information to be included:

- Date, Time, and Location
- Entertainment listing the Band and DJ
- Business Meeting at 5:00 p.m. in the Gym
- Food Vendors
- Registration Form to be detached and returned with payment by May 14, 2016

The registration table will be in a tent and available from 3:30-7:30 p.m

Information to be available at the registration area:

- Large sign with meeting rooms for each class (and a time if the class chooses to set a time)
- Nametags
- Map of the School
- The Association Constitution
- Schedule of events

A special meeting is scheduled for Monday, March 14, 2016 at 6:00 p.m.at the Adena Schools, Room 314 to assemble the invitation mailing. Michelle and Brian will have the invitation ready to send, and Eric Beery will have the envelopes ready with addresses printed on them.

Remember to continue to give addresses/emails to Eric as they become available to you.

A motion by Barb and a second by Marilyn Kern adjourned the meeting.

S.L Hiles, secretary