

**ADENA 5TH GRADE
DISCIPLINE CODE POINT SYSTEM**

It will be the principal's decision as to points assigned and consequences given for unacceptable behaviors that are not included under the point system.

Alcohol and drug use: Refer to alcohol and drug policy in the handbook with the addition of 15 points for each offense

Cafeteria misconduct:

1st offense	warning and/or clean up the mess
2nd offense & above	1 Day of Lunch Detention, anything above 2 nd offense will add 1 more Day of Lunch Detention for each offense, example 3 rd offense = 2 days of Lunch Detention, 4 th offense = 3 Days of Lunch Detention.

Causing a Panic: Possible suspension and expulsion

Cheating:

1st offense	Zero for work
2nd offense	refer to Chronic misconduct

Cheating is a serious offense. Most colleges expel students who are cited for cheating. If a student is caught cheating on a test or other class work, he is to be given a zero for the work. A student may be suspended for habitual cheating.

Chronic misconduct: defined as when a student is sent to the office for repeated occurrences of the same unacceptable behavior or many different unacceptable behaviors.

1st offense	5 points and ½ day of ISR
2nd offense	10 points and 1 day ISR
3rd offense	10 points and a 1 day alternative school assignment

Classroom Discipline Record:

Each teacher will monitor daily classroom behavior with the Classroom Discipline Form. The teacher, as they deem necessary, will assign students classroom points for unacceptable classroom behavior. Examples of unacceptable behaviors would be, but are not limited to: talking out of turn in class, talking without permission, out of seat without permission, throwing objects, talking to other students, passing notes in class, chewing gum, and any off task behavior that interferes with your child's education or with another child's education. In many cases, teachers do not assign a classroom point the first time a student displays unacceptable behavior or breaks a school rule. An example, the teacher has probably warned the child about talking without permission on 2 or 3 occasions before he/she assigns the child a classroom point. As a reminder our teachers try to be consistent with how they assign points, however the teacher may choose to assign a classroom point the first time a child breaks a classroom rule.

1 st and 2nd offense	Warning and point from teacher
3 rd offense	Warning, point from teacher, and parents notified and conference with principal scheduled.
4 th through 6 th offense	Point from teacher and 1 hour after school detention
7 th offense	Point from teacher and ½ day of In School Restriction

The Classroom Discipline Record restarts with the beginning of each semester. If the teacher believes the behavior infraction is severe enough they may send the student directly to the office. Examples include but are not limited to disrespect to staff, fighting/hitting, and inappropriate language.

Clothing violations:

1st offense	warning & student will change or wear clothing provided by the office personnel. If a hat is involved the student will be asked not to wear the hat.
2nd offense	clothing: student will call parents to bring in proper clothing or student will remain in office unexcused from classes. Student may be sent home to change into proper clothing, this time will be considered unexcused. If student is wearing a hat it will be kept in the office until parents pick the hat up.
3rd offense	refer to Chronic Misconduct

Disrespect to staff:*

1st offense	10 points and 1 day ISR
2nd offense	15 points and 2 day alternative school assignment
3rd offense	15 points and 3 day out of school suspension
•	Disrespect may be verbal, written, or an action. Serious acts may result in immediate suspension, removal or expulsion.

Serious Acts of Disrespect--Physical or Verbal

Any student who abuses or intimidates any school employee, either physically or verbally, is subject to disciplinary action which may result in suspension, removal, or expulsion. In addition, charges may be filed against the student and/or his parents in the Ross County Juvenile Court if the seriousness of the offense warrants such actions.

Electronic Devices

1 st offense	device will be confiscated and held in the office until the end of the day for student to pick up.
2 nd offense	device will be confiscated and may be picked up by a parent during the school day
3 rd offense & above	refer to the Chronic Misconduct policy.

Wrestling/Pushing/Shoving

1 st offense	10 points 1day ISR
2 nd offense & above	Refer to Fighting beginning with 1 st offense.

Fighting:

1st offense	10 points and 2 days of In School Restriction
2nd offense	15 points and 3 days of In School Restriction
3rd offense	15 points and 1 day of Out of School Suspension

Harassment: May be handled under chronic misconduct or disrespect consequences

Possession of firearms or deadly weapon: Will be handled under school board policy

Public Display of Affection:

(teachers must define what they are doing)	
1st offense	warning
2nd offense	call parents/request conference
3rd offense	1-1hr Detention
4th offense	½ Day of ISR

Skipping a class:

1st offense	5 points and 1-1hr Detention
2nd offense	10 points and 2-1hr. After School Detentions
3rd offense	10 points and ½ Day ISR

Skipping school or leaving school without permission:

1st offense	10 points and ½ Day ISR
2nd offense	10 points and 2 days Alternative School
3rd offense	15 points and 5 day alternative school assignment

Tardiness to school:

1. If a student comes tardy to school he/she must sign in at the office.
2. When a student receives his fourth tardy in a 9-week grading period, he/she will receive a detention.
3. Every tardy following the fourth tardy will result in another detention.
4. On the eighth tardy, and all others thereafter, we refer to the second offense of chronic misconduct on the Discipline Code.
5. Tardies will not carry over from one grading period to another.

Use of profane language (oral or written):

1st offense	5 points and 1-1hr. after school detention
2nd offense	5 points and 1/2 day ISR
3rd offense	10 points and 1 day ISR
4th offense	15 points and 2 days alternative school assignment

Use or possession of tobacco product:

1st offense	5 points and 1 day ISR
2nd offense	5 points and 2 days ISR
3rd offense	10 points and 5 day alternative school assignment
4th offense	10 points and 10 day alternative school assignment

Vandalism

1st offense	5 points and 1 day ISR
2nd offense	10 points and 5 day alternative school assignment
3rd offense	10 points and 10 day alternative school assignment

Any pupil who shall intentionally or accidentally destroy or damage school property shall immediately compensate for such damage, and upon refusal may be suspended from school until compensation has been made. This includes damage to or defacing of books.

Theft

1 st offense	10 points and 2 days ISR
2 nd offense	15 points and 3 days ISR
3 rd offense	15 points and 5 days ISR

Failure to attend Detention:

1st offense	2 – 1 hr. After School Detentions
2nd offense	1 day ISR
3rd offense	1 day alternative school assignment
4th offense & above	2 days alternative school assignment

Playground

1 st offense	Warning/call parent
2 nd offense	5 days missed recess
3 rd offense	10 days missed recess
4 th offense	Refer to Chronic Misconduct

Accumulation of 5 ISRs will result in a 2 days alternative school assignment.

Accumulation of 50 points: 2 days alternative school assignment.

Accumulation of 60 points: 3 days alternative school assignment

Accumulation of 70 points: 4 days alternative school assignment

Classroom Discipline Record

Student _____ **Grade** _____ **Teacher** _____

1. All teachers will use this discipline form to record acts of classroom.
2. Teachers must contact parents (guardians) after the 3rd behavior offense before an after school detention is assigned. There will also be conference scheduled with the principal, either in person or over the phone.
3. Students will receive an after school detention for each offense for each point beginning with the 4th offense.
4. On the 7th offense student will be sent to the office.

*Reaction: favorable (F), no reaction (N), unfavorable (U)

<u>Offense</u>	<u>Date</u>	<u>Reason</u>	<u>Reaction</u>
1	_____	_____	F N U
2	_____	_____	F N U
3	_____	_____	F N U
Date of Parent Contact _____			F N U
Comments: _____			

4	_____	_____	F N U
		After School Detention assigned on _____	_____
5	_____	_____	F N U
		After School Detention assigned on _____	_____
6	_____	_____	F N U
		After School Detention assigned on _____	_____
7	_____	_____	F N U
Student sent to the office with Classroom Discipline Record Form.			