

Name _____

Adena Local Schools Professional Development Committee

Coursework / Activity Proposal

(Note: You must submit a separate proposal page for each proposed course or activity)

Course Title: _____ Course #: _____

University/College: _____

Number of Credit Hours _____ OR Number of CEU's _____

Yes No Not applicable If you are currently enrolled in a graduate degree program, will this course apply toward fulfillment of that degree?

Yes No Not applicable If you are currently pursuing an additional certificate/license, will this course apply toward fulfillment of that certification/license?

Provide a brief description of the course/activity.

Rationale. Explain the basis for choosing this course/activity.

Benefits. Describe the anticipated benefits to yourself, students, building, and/or district as a result of a successful completion of this course/activity.

Timeline. Provide a completion date or timeline for the completion of this course/activity.

Dissemination. If the benefits of this course/activity can be shared with other staff or community members, describe how and with whom you plan to share it.

Additional Comments/Other.

I certify that the information provided in the Coursework/Activity Proposal is true and accurate to the best of my knowledge.

Applicant's Signature

Date

____ Approved

____ Disapproved (resubmit with changes)

Chairperson Signature

Date